



## **SDIC COMMUNITY COLLEGE WORKFORCE DEVELOPMENT COUNCIL MEETING**

March 8, 2018, 10:30 – 11:45  
CCCAOE, Hyatt Capitol, Sacramento, CA

### **Minutes**

#### **Voting Members:**

**Ann Durham**, DSN, Health, Grossmont College  
**Cassie Morton**, Dean Business/Tech Careers & Workforce Initiatives, SD Miramar College  
**Danene Brown**, Dean of Business and Technology, SD Mesa College  
**Efrain Silva**, Dean Economic and Workforce Development, Imperial Valley College  
**Javier Ayala**, Dean, CTE/Workforce Development, Grossmont College  
**Jennifer Patel**, DSN, Small Business, MiraCosta College  
**Jennifer Lewis**, Dean Workforce Development, AEBG, Continuing Education, Southwestern College  
**Jonathan Kropp**, DSN, Adv Transportation and Renewable Energy, Miramar College  
**Kimberly Teston**, DSN, Life Sciences and Biotechnology, SD Miramar  
**Larry McLemore**, Dean, CTE, Cuyamaca College  
**Leroy Brady**, DSN, ICT/Digital Media, City College  
**Margie Fritch**, Dean, Career Technical and Extended Education, Palomar College  
**Tina Recalde**, Dean, Health Sciences and Public Service, SD Mesa College  
**Victor Castillo**, DSN, Global Trade/Logistics, Southwestern College

#### **NON-VOTING MEMBERS**

**Amanda Johnston**, PTA Program Director, SD Mesa College  
**Benjamin Gaboa**, Associate Dean Strong Workforce Programs, SD Miramar  
**Betsy Lane**, Assoc Dean, Economic and Workforce Dev, Imperial Valley College  
**Charlene Atkins**, Perkins VTEA Coordinator, SD City College  
**David Mehlhoff**, Faculty, SD Miramar  
**Eric Anthony**, Program Technician, SDCCD  
**Gabriel Reyes**, Program Coordinator, Southwestern College  
**Heather Cavazos**, Industry Connections Coordinator, SD Regional Pathways  
**Jeanie Tyler**, Associate Dean, Strong Workforce, SD City College  
**Laurie Vasallo-Dusa**, Work Experience Coordinator, SD Miramar College  
**Leslie Blanchard**, Program Specialist, Regional Consortium  
**Leslie Shimazaki**, Dean, SD Mesa  
**Mollie Smith**, Chair, Regional Consortium  
**Molly Ash**, Program Coordinator, Regional Consortium  
**Mona Patel**, Career Center Coordinator/Career Counselor, SD Miramar College  
**Monica Romero**, Associate Dean CTE, SD Mesa College  
**Roe Nichol**, Associate Dean Workforce Development and Extended Studies, Palomar College  
**Roxanne Nunez**, CTE Counselor, Imperial Valley College  
**Sally Cox**, CEO, FGCC/Auxiliary  
**Sonia Lira**, K-14 Pathways/Regional TAP, GCCCD

**Suzanne Sebring**, Director, Occupational & Noncredit Programs, Palomar College  
**Tara Maciel**, Accounting Faculty, SD Mesa College  
**Tina Ngo Bartel**, COE Director, MiraCosta College  
**Theresa Savares**, Professor, Chair IT, SD City College  
**Tonette Salter**, JSPAC Program Coordinator, Foundation GCCCD

#### **D. Brown called the meeting to order at 10:31am**

##### 1. Welcome/Introductions

##### 2. Approval of February 2, 2018 Minutes

Motion to approve by J. Ayala, second by M. Fritch; **unanimously approved**

##### 3. Updates

- **CCCCO**: No update provided
- **CCCAOE**: T. Recalde reported that the spring 2018 CCCAOE conference was sold out with 610 attendees and 119 pre-conference attendees. The next Leadership Academy will be held 6.5-6.8.18 in Sacramento, CA. More information can be found at <https://www.cccaoe.org/future-dates-leadership-academy>.
- **K-14 Pathways**: J. Patel shared that in an effort to re-engage K-12 partners and strengthen K-14 collaboration in pathways, the region will be meeting with select high school CE partners on 3.20.18. All Deans are encouraged to attend. Please contact M. Ash for more information. S. Lira announced that the Careers in Public Service event held on 3.1.18 was attended by 225 student and 25 public service partners. Additionally, there are multiple upcoming events focused around various sectors for middle school and high school students in the region. Event schedule can be found at <http://www.careeracademics.org/events.html>. For more information please contact S. Lira or H. Cavazos.

##### 4. SWP Regional Projects Discussion:

All project recommendations can be found at <http://myworkforceconnection.org/swpprojectupdates/>

- **Data/Research**. T. Ngo Bartel presented the second draft of the Labor Market Analysis report at the WDC retreat on 2.23.18. A full copy of the report can be found at [http://myworkforceconnection.org/wp-content/uploads/2018/02/Draft\\_Labor-Market-Analysis-San-Diego-County\\_2018-02-20\\_72-pg.pdf](http://myworkforceconnection.org/wp-content/uploads/2018/02/Draft_Labor-Market-Analysis-San-Diego-County_2018-02-20_72-pg.pdf). Any feedback received by T. Ngo Bartel will be incorporated and an updated report will be sent out by 3.15.18. A report for Imperial Valley has also been created and is available. The next Data/Research committee meeting will be held on 3.14.18 at Miramar College; all are invited to attend.
- **Regional projects recommendations**: M. Smith and D. Brown shared the SWP Regional Comprehensive Recommendations. These recommendations will guide the development of individual regional projects that will provide the framework of the 17/18 and 18/19 Strong Workforce plans. Successful implementation of the SWP will require leadership at all of the campuses to guide the work.
- **Individual projects and 17-18 budget preparation**: The 17/18 application and budget is due by 3.31.18.
- **Operational structure for SWP implementation**: In an effort to align the strengths of the regional leadership with SWP implementation, M. Smith proposed reinstating the dean's meeting to precede the full WDC meeting open to all constituents. The proposal included the deans meeting from 8:30 to 10:30 and the full WDC meeting will begin at 10:30. The purpose of this proposed

change was to gain support from the dean's for implementation both operationally and on campus. There was no opposition to the proposed change. This re-structure will be effective at the 4.13.18 meeting.

**ACTION ITEM:** L. Blanchard will re-send meeting invites.

#### Projects Approval Timeline

WDC	ROC	SDICCCA
3.8.18	3.21.18	3.12.18
4.13.18	4.18.18	4.2.18
5.11.18	5.16.18	5.7.18
6.18.18	6.20.18	6.4.18

- Application Deadlines
  - 2017-18 March 31, 2018
  - 2018-19 June 1, 2018

#### 5. Professional Development

- **San Diego Future of Work MeetUp** - April 2, 2018 from 2:00 – 4:30pm at Downtown Central Library. Free. Co-hosted by the SD Economic Development Corp, City of San Diego and SDIC Regional Consortium. Join us for a regional Future of Work MeetUp to share your observations about the future of work, learn about model workforce development practices, and discuss strategies helpful to employers and workers.

**ACTION ITEM:** L. Blanchard will forward invitation to WDC members.

- Business Faculty - **Regional Curriculum Assessment Teaching Exchange** – April 20, 2018 from 9:00am – 2:00pm at MiraCosta College. Free. San Diego & Imperial County Business and Accounting faculty are invited to share ideas and best practices as well as learn about regional resources. More Information can be found at [http://myworkforceconnection.org/wp-content/uploads/2018/02/Business-PD\\_FINAL-Flyer.pdf](http://myworkforceconnection.org/wp-content/uploads/2018/02/Business-PD_FINAL-Flyer.pdf). Contact J. Patel for more information

6. Other: DSN RFA: M. Smith announced that the DSNs will receive a 4 month funding and contract extension. More information will be available through the Chancellor's office by the end of the week.

#### 7. Roundtable

**Adjourned at 11:45pm**

Next meeting, **April 13, 2018**, Mesa College - 7250 Mesa College Dr, San Diego, CA 92111 - Learning Resource Center, 4th floor (LRC-435)