



Regional Oversight Committee (ROC)

Wednesday, March 21, 2018 3:00-5:00 pm
Mesa College, Health Building, Room S-305

Members present: Glyn Bongolan, Leroy Brady, Danene Brown, Sunita Cooke, Margie Fritch, Martha Garcia, Cassie Morton, Angelica Suarez,
RC Staff: Molly Ash, Sally Cox, Mollie Smith

Minutes

1. Welcome and Introductions

- M. Fritch announced that G. Bongolan will be the Palomar faculty representative for the remainder of the semester (replacement for M. Bealo).

2. Approve Minutes from 2.21.18

- Motion to approve by M. Fritch, 2nd by D. Brown. **Unanimously approved.**

3. SWP Implementation

- M. Smith shared the Comprehensive Recommendations at the SDICCCA meeting on 3.12.18. The presidents asked questions about the job placement tool and requested information on the labor market gaps and college performance in the priority sectors.
- M. Smith and S. Cox shared the 17-18 budget which outlined the proposed budget associated with five projects: Pre-College, Guided Career Pathways, Marketing, College Website Re-Design, and Data/Research. The document reflected a total budget of \$8.1 million (including \$1.9 mill incentive funding). A second budget document included detail of each project to include activities, purpose, and funding allocation. The proposed budget allocates \$4.5 million to ongoing expenses. The group provided the following feedback:
 - S. Cooke wanted clarification on whether funding was still available to the region for the purpose of traveling to research best practices. Funding for travel is included in the regional budget.
 - The group discussed how funding will be allocated for the projects. As an example, MiraCosta will lead the 21st Century Employability Skills project and will receive funding for that project. S. Cooke wanted confirmation that the lead college will ensure all colleges are included in the implementation and K-12 is examined for alignment.
 - The group discussed how to engage stakeholders in the discussion of employer engagement. M. Fritch expressed interest in leading the employer engagement effort. Margie is involved in the Innovate 78 project on the 78 corridor and has excellent ideas about how to engage industry and interested stakeholders.

- MiraCosta and Grossmont-Cuyamaca have volunteered to pilot a college website re-design. The pilot will employ use of templates and student friendly content that will enable easy navigation for students. Funding for all colleges is included in the budget for all colleges to redesign their websites. M. Smith asked for approval to move the pilot project forward; ROC approved.

ACTION ITEM: Bring expected timeframe for pilot website re-design to the 4.18 ROC meeting.

4. Implementation Structure

- M. Smith presented an organizational structure for implementation. The Deans Council would be reconstituted and would meet on Fridays followed by the WDC committee. It is important for the deans to lead the implementation efforts as they will be the brokers of implementation within the Guided Pathways format on their respective campuses. Workgroups will be created to begin implementation of the recommendations. The proposed workgroups are Career Pathways, Middle/High School Engagement, Employment Readiness, Work-based learning & Job Placement, Tutoring, Employer Engagement & Job Development, DSN's and Professional Development. A new SWP Operational Committee, which will include the workgroup leads, will report to the Deans Committee. ROC agreed and emphasized the importance of having faculty representation embedded through all projects.

5. Other

- DSN RFAs: Chancellor's Office memo will be released soon.
 - College intent to host; cover letter, qualifications, resume; wide advertisement and outreach; regional representation on interview panel.
- ROC Membership: the group reviewed the current ROC membership and made the following updates:
 - Michelle Fischthal will be the SD Continuing Education CIO designee
 - S. Cox will follow-up with C. Miles in regards to a replacement for S. Abushaban (CBO, Cuyamaca)
 - M. Ash will contact S. Awan, J. Velasquez, and J. Louie in regards to continued participation and will update L. Brady and G. Bongolan's titles.
 - S. Cooke will identify another MiraCosta faculty representative.
 - There was group consensus that ROC membership needs to be re-evaluated prior to each semester.

Next Meeting: **Wednesday, 4.18.18 from 3-5pm at Mesa College, Health Building, Room S-305**