



SDIC Community College Dean's Council Meeting

August 10, 2018, 8:30 to 10:30

Mesa College

MINUTES

Present: A. Taccone, A. Perman, J. Lewis, J. Lopez, L. McLemore, T. Recalde, R. LaMuraglia, M. Smith, C. Storey, J. Ayala, M. Ash, L. Blanchard

Absent: D. Brown, M. Fritch, E. Silva

T. Recalde called the meeting to order at 8:30am

1. Welcome/Introductions

2. Minutes from 6.8.18 (*handout*)

Motion to approve by A. Taccone, second by J Lopez; **unanimously approved.**

3. Program Recommendations

T. Recalde announced there were no program recommendations. A. Taccone discussed the new credit requirements by the Chancellor's Office regarding 16-unit certificates.

Action Item: A Taccone and/or A. Perman will send more information on the new certificate information via email and report details at the next meeting.

4. Strong Workforce Program (SWP) Implementation

- Workgroup representation (*handout*): M. Smith called attention to the gaps in college representation in some of the workgroups.

Action Item: Deans will email L. Blanchard with additional workgroup representatives from their college.

- Funding to Colleges

WBL/Assessment - \$20K (one-time) due 6.30.18 - M. Smith announced that nine out of ten colleges have submitted the response to the WBL Assessment.

Action item: RC will follow up with IVC regarding their WBL Assessment RFA.

Job Placement Case Management (JP/CM) - \$150K (ongoing) 9.1.18. M. Smith stated that Miramar has

turned in their JP/CM RFA. Other colleges still have until September 1, 2018.

NEW –WBL Coordinator – up to \$100K two years (one-time) - WBL Coordinator is proposed funding under consideration by workgroup #4. The RFA is being written for a faculty member to fill this position for two years to establish work-based learning processes and systems on campus as well as work within the larger context of employer engagement and job placement within the region. The RFA will be sent to the deans to review before releasing to the colleges.

NEW - Pathway Navigation - \$50K per year for 3 years (one-time) - WG3, Employment Readiness, has been changed to Pathway Navigation. The three primary areas of focus are pre-enrollment engagement, differentiated orientation, and career planning before education planning. Workgroup #3 is considering release of a new funding source to the colleges to support the three aforementioned areas of focus. The rollout would include convening teams from each campus and present the SWP as well as parameters of the RFA. The RFA is \$50K each year for 3 years and will be due on November 30. January to June 2019 will be the planning phase and implementation will take place over the next two years. L. McLemore believes the self-assessment and the intent to bring student services people to the table will be a positive outcome. He suggested that student services are an essential part of the SWP work. R. LaMuraglia recommends that the RFA be addressed to the CIOs, CSSOs, and CE Deans.

- SWP technology – GP assessment

M. Smith introduced a proposal by WestEd to conduct a technology assessment for each campus. MiraCosta College contracted with an agency to conduct a technology assessment under their Guided Pathways implementation. WestEd is having difficulty connecting the appropriate personnel on each campus. The Deans were in favor of the idea and ask for written information on the proposal for dissemination on their campuses.

Action items: L Blanchard will send an email to the Deans with the following items: 1) the RFA for review, 2) a one-page description with a request to identify a team of five people from each campus to attend the convening event on September 26, and 3) a one-page description of the technology assessment with a request to identify a team of people from each campus to attend the an event on September 27th. Once people have been identified, L. Blanchard will send a save the date for the September 26 event, a copy of the MiraCosta technology assessment, and the technology assessment proposal from the sub-contractor.

- Faculty pay for workgroup participation

Deans need to provide L. Blanchard with an hourly rate for faculty from their campuses to calculate summer pay for workgroup participation. The workgroup leads are being asked to confirm number of hours of faculty participation. The Foundation will provide each college with a list of faculty compensation to allow each college to disperse payment to faculty. It was previously agreed upon that faculty would participate for a maximum of 20 hours over the summer. There was consensus that faculty could be paid for mileage in fall/spring.

Action item: Dean's will respond with the hourly rate at which their faculty are to be paid. L Blanchard will create a spreadsheet that indicates the amount of payment of for each faculty member by college and submit it to the Foundation.

- K-12 Component of SWP (*handout*)

M. Smith reported on the parameters of the K-12 Component of the SWP. Middle school and high school engagement and the development of career pathways are the focus of the program. Funding is an ongoing annual allocation and will be distributed on an annual basis. The \$164M includes \$150M that will be distributed to LEAs, charter schools, county offices of education, and ROPs. The process is competitive and

the proposed projects should be aligned with regional priorities. The legislation allows for a selection committee to review and approve the applications. A regional process will need to be created to include how to incorporate K12 partners into the regional governance and who will comprise the selection committee. The work currently being done by WG1 Career Pathways and MS/HS Engagement will define the regional priorities. The region is already working with K-12 partners to define regional goals and strategies for both career pathways and middle and high school engagement. K-12 will formally be added to WG1 and WG2. D. Brown, J. Patel, M. Smith, K. Porter are meeting in August to discuss the selection committee composition. M. Smith said that ROC will authorize the selection committee. Additionally there is \$12M allocated for CE transitions personnel, and \$2M to cover Regional infrastructure costs. The \$12 allows for nine new personnel hired by colleges to make the connections between the colleges and local K12s. Additionally the State will provide one TAP to coordinate regional personnel. The Regional allocation is expected to be about \$10-12M for the San Diego/Imperial region, and will likely be dispersed in January. More details will be provided as the program is better defined.

Associate Deans Join the Meeting

Present: Z. Lindstrom, J Tyler, B. Gamboa, M. Romero, T. Ngo-Bartel, S. Cox, A. Berry

Absent: N. Roe, B. Lane

6. Data/Research

Sector analysis workshops (20 min)

T. Ngo-Bartel provided an update on the sector analysis process. The region met during the summer to discuss the labor market gaps and formulate a strategy for closing the gaps. **Every middle skill job has a supply gap** in our priority sectors: Life Sciences, ICT/DM, Advanced Manufacturing, and Healthcare. There was a discussion about non-reporting reasons that would magnify the supply gaps. There are code discrepancies between Datamart and Launchboard. The region needs to prioritize data quality through code alignment. Many programs do not report their data (i.e. noncredit). Z. Lindstrom asked how many colleges are finished with their code alignment project. T. Ngo Bartel will present the supply gap and over supply analysis by sector to SDICCCA on September 10th. The deans, RC and T. Ngo Bartel will meet on September 7 to create a response to the labor market gaps. By next year the region should be able to answer the question of whether we are training for what employers need. The labor market gap information will be taken to the Marketing Committee to better market the occupations.

7. Marketing. Website redesign.

Seven colleges, including MiraCosta, have responded to the MOU to participate in website redesign, which will be ready by the end of August.

8. Fiscal Agent Report. Progress report, budget changes, extensions.

S. Cox confirmed that the region would be spending 16-17 allocations until December. She is meeting with each Dean to discuss the likelihood of spending down their allocations. Proposals will go out in September. Going forward allocations to the colleges will be required to maintain progressive spending to avoid large balances near the end of funding expiration. Allocations that are not spent can be reassigned to another project. M. Smith cautioned about turning money back in to the state.

Adjourned 10:38am

Next meeting, **September 14, 2018**, Mesa College - 7250 Mesa College Dr, San Diego, CA 92111 - Learning Resource Center, 4th floor (LRC-435)