

SDIC Community College Dean's Council Meeting

November 9, 2018, 8:30 to 10:30

Mesa College

Minutes

Present: B. Lane, E. Silva, J. Lewis, J. Lopez, R. LaMuraglia, A. Perman, J. Ayala, L. McLemore, T. Recalde, M. Smith, L. Wisdom, D. Brown, M. Fritch

Absent: A. Taccone, C. Storey

D. Brown called the meeting to order at 8:38 am

1. Welcome/Introductions
2. No meeting in October (see WDC minutes)
3. Program Recommendations

Grossmont College

- Data Science - Certificate of Achievement
- Information Technology Support Specialist - A.S. Degree
- Cybersecurity And Networking - A.S. Degree
- Information Technology Support Specialist - Certificate of Achievement
- Cybersecurity And Networking - Certificate of Achievement

J. Ayala reported that Grossmont met with employers and math faculty, and received related top code from COE for data science. J. Ayala mentioned the IT Support Specialist program is a redesign to make the certificate stackable towards the degree.

R. LaMuraglia expressed concern that there are no four-year universities offering cybersecurity. M. Fritch confirmed that the cybersecurity industry is wide – students can specialize in networking, hacking, etc. M. Fritch mentioned that Palomar met with industry as well as CSU San Marcos. It was determined that there is no concern for multiple colleges providing cybersecurity; the skills are transferable.

SD Miramar College

- Public Safety Management - Certificate of Achievement
- Public Safety Management - A.S. Degree

J. Lopez announced that Miramar worked with their school of public safety on this program. In the past students were not able to get hired (less than 5%) due to barriers (background checks, psychological tests) to employment. The Public Safety Management Certificate and A.S. degree to have an administrative focus. It will be 24-25 units. Jobs related to the certificate are civilian clerical to supervisory.

Motion to recommend the programs by D. Brown, second by L. McLemore; **unanimously approved**

4. Strong Workforce Program (SWP) Implementation

- Funding to Colleges (*handout*)

M. Smith shared that the region's colleges are becoming interested in the SWP due to the Pathway Navigation RFA. This is likely due to alignment with the Guided Pathways that is taking place on campus. Student services are becoming involved at the colleges. M. Fritch said it is nice to see Student Services doing something with Strong Workforce funds. At Palomar, Student Services saw the importance of the onboarding and intake work. J. Ayala says that Student Services is writing most of the plan at Grossmont. M. Smith stressed the importance of communication at the colleges as the work unfolds.

E. Silva shared that the job description for IVC will go to the board in December. M. Smith said there were questions posed about why the WBL position proposed as a faculty position. M. Smith reinforced that it would be most effective for a faculty to work with other faculty on campus to help them set up WBL processes on their campus and across the region. M. Fritch agreed and reminded everyone that curriculum is in the purview of faculty so the WBL coordinator should be faculty.

D. Brown spoke about the current status of the website redesign project. There are signed MOUs from nine of the colleges, and four colleges have an MOU to conduct full redesigns (MiraCosta, Imperial Valley, Grossmont, Cuyamaca). Southwestern and Palomar want to have some level of redesign and will work with Civilian beginning January 2019.

- Newsletter

M. Smith presented that one of the requests from the presidents is a one-page newsletter on SWP updates. The request is for each of the workgroup leads to provide a paragraph (2-3 sentences) to report on the work occurring in their workgroup. The intent is to share the positive work going on across the region. M. Smith asked CE Deans to each take a turn to report on the work occurring within their district/college. R. LaMuraglia recommends to feature one campus per month – in reverse alphabetical order - Southwestern will be first. The regional work will be the front piece, with a college highlight to follow (potentially to include a quote from the president). Sheri from Civilian will provide a template for the newsletter.

5. Meeting configuration

D. Brown checked in about the configuration of the Dean's Council meeting. R. LaMuraglia wants Associate Deans (ADs) invited to the main Dean's Council meeting. E. Silva supports that ADs join the main meeting. M. Fritch thinks it is a good strategy for succession planning. M. Smith proposes to move the meeting from 9:00-10:30 instead of 8:30-10:30. The WDC will continue to begin at 10:30 when the DSNs and Fiscal Agent will join the meeting.

Associate Deans Join the Meeting

Present: C. Storey, Z. Lindstrom, N. Roe, S. Hale, S. Darche, A. Berry, B. Gamboa

Absent: M. Romero, T. Ngo-Bartel, J. Tyler

6. Fiscal Agent Report

- 18-19 Application & Budget

S. Cox reported that the region is in the 17-18 year with spending but needs to submit the 18-19 plan. The plan will not be very different from the 17-18 plan. S. Cox will share the plan with any changes noted,

mostly related to implementing the work that the workgroups have designed. In 18-19 the region will be fine tuning what was proposed in 17-18. S. Cox requested feedback on the plan from Deans by the end of next week so it can be presented to ROC and then submitted to the state. S. Cox mentioned she could provide the red line version if needed. M. Smith reminded the Deans that the region made a commitment to building infrastructure and all of the proposed projects are in support of that effort.

M. Smith mentioned that WG5 would evolve into more focused efforts on student retention, success and support. S. Cox and M. Smith affirmed that the budget would be adapted as the projects evolve and are better defined.

Z. Lindstrom said the DSN grants are limited to paying the salary with some funds for travel. She requested some avenue for requesting funding to support regional sector projects. M. Smith mentioned that the region is still in development so there is flexibility built in to the budget. Funding for the DSNs will be tied directly to the workplan. S. Cox confirmed that there is money for employer engagement (the region can spend out of 17-18 or 18-19 budget for those kinds of activities). DSNs will need to submit a workplan in order to get funds to carry out their workplan in support of the region.

Action item: S. Cox will share the 18-19 plan and budget. CE Deans will provide feedback by November 23.

- Job Placement/CM RFAs

S. Cox confirmed that most colleges were approved for their application. One college is still working on their application. B. Gamboa asked when the budget would be available for the Job Placement work, so SDCCD can hire in January. He confirmed that the board meeting is at the end of November so he would like the budget soon. S. Cox said she could get the budget out by next week.

Action item: S. Cox will release the Job Placement Case Manager funding to the colleges the week of 11.19.18.

- Progress report, budget changes, extensions

The region is in the last two weeks of the 16-17 projects. If there are spending surprises, CE Deans are to let S. Cox know as soon as possible because there is not much time to spend out the funds. S. Cox will ask for a report in January for the use those funds. M. Fritch asked if there is a contingency plan on spending out 16-17 funds. S. Cox confirmed there is a plan b and c. S. Cox reminded Deans that the biggest take away is that it took 1.5 years to spend one year of money, and now the region has more money to spend. We need to move at a quick pace regionally and locally.

7. Presentation – Palomar

M. Fritch was asked to do presentations around her campus at Palomar (strategic planning, president's cabinet, curriculum, Guided Pathways workgroup). She started with the Student Roadway graphic. She spoke about how the regional SWP focuses on ALL students, and every student is a career student. Her campus used [O*Net](#), (typed "philosophy" to find related careers) to help general education faculty understand the end goal; careers are used to backwards map programs. She also mentioned that student services is leading the charge at Palomar for Pathway Navigation and the WBL work will hopefully be 50% CE and 50% general education faculty. M Smith stressed that everyone needs to be able to speak to the Student Success Roadway graphic comfortably.

A. Berry requested 2-3 main talking points. S. Hale asked if it would be helpful to have talking points on the back of the one-pager. M. Smith shared that we are in the process of creating a simplified graphic and we will

add talking points.

Action Item: M. Fritch will share her PPT, L. Wisdom will email out and put on website.

8. SWP Questions/Concerns

Next meeting **December 14, 2018**, Mesa College - 7250 Mesa College Dr, San Diego, CA 92111 –
Learning Resource Center, 4th floor (LRC-435)