
SWP - Implementation Implementation Committee Check-in

Wednesday, January 16, 2019
12:30-2:30 PM PST

- I. Agenda Overview

 - II. Discussion Items
 - a. Work group goals and progress (15 min)
 - Reviewed and approved by the WG.

 - b. WBL Assessment findings notifications (15 min)
 - One-page overview presented by WestEd and reviewed by the WG. All in favor of the one-page sheet going out with links to the SPCs and college reps on the WG
 - The full regional report (Faculty WBL survey) with links to the regional report will also be distributed next week, alongside the college-level data so that colleges have a basis of comparison with the region as a whole
 - The 21st Century skills regional data output will also be shared with the college level
 - These items above will be sent out to the SPC and WG4 members at each college early next week (need a little time to finalize changes to the report)
 - The short PPT has gone to Ben for use at the Presidents' presentation, Feb. 4
 - The longer version of the regional PPT will not be distributed for now; the intention is to use it in the CoP convening to set the stage for college-level and regional planning.

 - c. WBL Glossary (30 min)
 - WestEd explained that this is the same glossary, with minor additions, reorganized according to the categories in the new student-level MIS data element for WBL. WestEd requests any input.
 - Nicole pointed out that the definitions of WBL is different than the section-level MIS data element for WBL, which focuses only on high intensity experiences (essentially, Level A); she cautioned that this may cause some confusion. WestEd will follow up with the state to see if any guidance has gone to the field on this.

 - d. Onboarding of WBL & Job Placement Coordinators (30 min)
 - i. Names of WBL Coordinators & start dates
 - ii. Names of JP Case Managers & start dates
 - Names were not available
 - 9 JPCMs (and 3 hired so far) and 6 WBL Coordinators approved
 - Molly will ask the deans for updates and provide encouragement
 - Suggestion to do "rolling onboarding" as the staff come on, with an orientation before the WG 4 meetings when new staff are ready to join.
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III. Action Items

- a. Recommendation: Potential date of first WBL Community of Practice convening
 - Original suggestion was to do this in February but the group felt it would be better to wait until new WBL Coordinators and JPCMs on board.
 - Selection of a date was postponed pending information about when staff might be coming on board and pending discussion with Ben.
 - The CoP would consist of new WBL Coordinators and JBPCs from each college, but also all the key staff implementing WBL on their campuses, as reflected in the staff who completed the “college perspective survey”.
- b. Mapping WBL & employer engagement processes (30 min)
 - i. Recommendation to WDC: Host a retreat after Spring Break for experts around the region to participate in WBL & employer engagement process mapping
 - ii. Recommendation: Potential expert participants
 - iii. Recommendation: Potential date for mapping retreat
 - The timing of mapping and the CoP were both discussed, with the recommendation from WestEd that the mapping not be delayed as it impacts the piloting of JobSpeaker on a regional basis. (While four colleges are currently piloting for their colleges, we need a regional mapping process to move forward.)
 - Participants would include: members of WG6 (e.g., DSNs, Kevin), selected WBL coordinators and JPCMs, other WG 4 representatives, selected career center directors.
 - February or early March were suggested for a mapping retreat.