

# SAN DIEGO & IMPERIAL COUNTIES

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## COMMUNITY COLLEGES

### Regional Oversight Committee

Wednesday, February 20, 2019 3:00-5:00  
Mesa College, Health Building, Room S-305

**Members Present:** Glyn Bongolan, Leroy Brady, Danene Brown, Tim Flood, Margie Fritch, Deedee Garcia, Richard Gholson, Jesse Lopez, Tina Ngo-Bartel, Sharon Sampson, Jose Velasquez, Denise Whisenhunt

**Regional Staff:** Molly Ash, Sally Cox, Mollie Smith

**Meeting Designees:** Shelly Hess, Cassandra Storey

**Guests:** Ben Gamboa

### Minutes

**Note: Please pay special attention to the highlighted areas**

**M. Smith called the meeting to order at 3:06.**

#### Welcome and Introductions

#### Approve Minutes from 1.16.19

- Motion to approve by D. Brown, second by R. Gholson, abstention by M. Fritch; **unanimously approved.**

#### SWP Implementation

- Career pathways:
  - Adult education/Noncredit: M. Smith shared that the CP workgroup will begin the adult education and noncredit mapping upon completion of the high school mapping project. A strategic planning meeting has been scheduled for 4.9.19 to create goals for adult education and noncredit.
  - HS to CC Mapping Project: WestEd submitted a draft report of the mapping project for review. The report was disseminated to high school and community college practitioners, as well as to the Data/Research committee. T. Ngo Bartel compiled all feedback and submitted it to WestEd. A final report will be completed by 4.10.19.
  - Middle/high school: J. Lopez shared that the Middle School/High School workgroup will conduct Year 2 strategic planning at the 3.14.19 meeting.
  - \$164M K-12 Component
    - Selection Committee: M. Smith shared that the members of the selection committee have been chosen. There are 21 people on the committee and Imperial Valley constitutes 25% of the committee. Once we receive official notification from the Chancellor's Office, an email will go out notifying each committee member. M. Fritch asked what the timeframe is for reading the applications. M Smith shared that the committee will have from 3.18.19-4.22.19 to read and score the applications. The committee will receive training from the region before they begin the application review process.
    - K-12 SWP Webinars –M. Smith stated that three webinars were created and released through the K-12 listserv on 2.9.19. The webinars can be found [here](#):
      - Overview/Regional Priorities
      - HS Mapping & LMI

- Developing an Application

*K-12 Strong Workforce Resources can be found at <http://myworkforceconnection.org/k12-strong-workforce-resources/>*

- Pathway Navigation: M. Smith shared that the first Community of Practice session for Pathway Navigation will be held on 2.25.19 at Cuyamaca College. Eighty people have registered for the event. She also stated that all college Pathway Navigation RFAs have been approved and funded.
- WBL and Job Placement: B. Gamboa shared preliminary results from the Applied and Work Based Learning surveys. Findings included that while WBL is happening across the region, the various types of WBL are not consistently offered across colleges. The report provided challenges, support needed, and recommendations. The full presentation can be found [here](#). The next workgroup meeting will be held on 3.20.19. S. Cox asked if CE faculty were surveyed. B. Gamboa said that each college distributed the survey individually so the dissemination varied. A total of three-hundred seventy seven faculty participated. C. Story asked if the region will be doing any onboarding of the WBL Coordinators; B. Gamboa stated that there is a meeting scheduled on March 4<sup>th</sup> from 11:00am-12:00pm at Miramar college. An informational flyer will be distributed to the region.
- Employer Engagement: C. Storey shared that Employer Engagement has started to engage with employers. A draft needs assessment was developed in collaboration with the external partners and will be used to engage and elicit feedback from employers. Additional questions for employers were developed to verify labor market data and assist in building the sector profiles. M. Fritch shared that she and K. McMackin will be meeting with the Director of the Society for Research Management, a human resources membership association, to discuss how they can collaborate.
- DSNs: M. Smith shared that six DSNs have been hired; interviews for the Health DSN will take place on 3.1.19. The DSNs are preparing their state and regional work plans. J. Kropp and J. Patel have been assisting with the onboarding and acculturation of the new DSNs. M. Fritch asked how the new DSNs can obtain historical information. M. Smith shared that previous DSNs should provide all resources and contacts and going forward it will be housed in a shared database as the information belongs to the region. L. Brady shared that faculty will be a good resource and S. Cox shared that the MS/HS Engagement staff, H. Cavasos and M. Rosas have several employer contacts.
- Marketing: D. Brown shared that a marketing meeting was held on 2.14.19 and focused on Year 2 strategies around enrollment. She also shared that a college photoshoot will take place the first week in April and will provide the region with sector specific photography which will be used in the regional campaign going forward. She also stated that the next Noncredit Workforce Task Force meeting will be held on 4.8.19. M. Fritch asked if the photoshoot will be staged or natural. D. Brown said that they will be interactive shots that depict “learn by doing”.
- Data/Research: T. Ngo Bartel shared that the soft launch of Tableau’s Program Deep Dive project was presented to the Data & Research committee on 2.6.19. This project provides an interactive data dashboard, which looks at labor market demand and supply and views student outcomes for each college side-by-side. Access has been given to the Data & Research committee so that they can examine the data. Tina will send out the link. She has been working with each DSN to create their sector profile report based on the supply and demand information collected last fall. The next workgroup meeting will be held on 3.6.19.
- Student Retention, Success and Support: M. Smith presented the updated A Community College Student’s Road to Success graphic, along with a job aid, which clearly defines each section of the roadmap. A small group convened to brainstorm strategies around student retention, success and support at the course level to encourage examination and discussions about how to use local funds to provide student’s support. The idea is to design a summer faculty institute and ongoing project to examine course level retention and success and design student support interventions. The new investment will be designed in collaboration with researchers, faculty, CIOs and other administrators.

#### Other

- SDI Regional Plan Update: S. Cox shared a draft of the updated regional plan that we are required to submit to the state annually. Report categories follow the state requirements including participation

and governance, labor market, strong workforce projects overview, and recommendations. S. Cox stated that great work is being done in our region and we need to be diligent about reporting on all of those metrics. She asked for feedback or revisions to be sent to her directly. The final will be submitted on 2.22.19.

- Mollie Smith shared the following save-the-dates. For more information, please contact L. Wisdom.
  - Pathway Navigation Community of Practice – February 25<sup>th</sup>
  - Employer Engagement & WBL/Job Placement Process Mapping Retreat – March 4<sup>th</sup>
  - 21<sup>st</sup> Century Skills Curriculum Training – April 11<sup>th</sup> and 12<sup>th</sup>: ACTION ITEM: D. Davis will send more information to the Deans regarding this training and who should attend.
  - WBL Summit – April 26<sup>th</sup>
  - 21<sup>st</sup> Century Skills Symposium – May 3<sup>d</sup>
- 2018-19 ROC membership: M. Smith shared the current ROC membership, which currently has no vacancies.
- CEO Quarterly Workshop – February 4<sup>th</sup>: M. Smith shared that there was a lot of positive dialogue during the presentation and some suggestions from the CEOs. The CIOs have also requested a presentation. The next CEO workshop will be in May for one hour and the proposed topic is the K12 SWP and Career Pathways.

Meeting was adjourned at 4:46pm

Next Meeting: **Wednesday, 3.20.19** from 3-5pm at Mesa College, Health Building, Room S-305

Archived meeting minutes and handouts can be found at <http://myworkforceconnection.org/regionaloversight-committee-roc/>