

# SAN DIEGO & IMPERIAL COUNTIES COMMUNITY COLLEGES

## SDIC Community College Dean's Council Meeting

February 8, 9 – 10:30

Mesa College

### MINUTES

Present: D. Brown, M. Smith, B. Gamboa, M. Romero, L. McLemore, A. Berry, A. Perman, J. Bond (City College HVAC Instructor), J. Tyler, J. Ayala, B. Lane, J. Lewis, A. Taccone, T. Ngo-Bartel, Z. Lindstrom, S. Cox

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D. Brown called the meeting to order at 9:07am

1. Welcome/Introductions

2. Minutes from 12.14.18 (*handout*)

Motion to approve the minutes by A. Taccone, second by J. Lewis 2<sup>nd</sup>; **unanimously approved**

3. Program Recommendations

#### City College

J. Tyler introduced J. Bond, the lead HVAC instructor from City College. M. Fritch asked about the HVAC program start time and student capacity. J. Bond responded that the anticipated start date is fall of 2019. M. Fritch stated that Palomar has an interest list of 300 students for the HVAC program and that local businesses are in need of qualified employees. J. Bond stated that some courses will be online, the program will offer many certifications, and there will be both morning and evening courses offered for some classes. The classes will have a 40-student enrollment capacity – even in the lab classes. J. Tyler and J. Bond reported that City College has a new lab as well. The program has already collaborated with Siemens for 8-week internships; 19 hours paid for 2 credits of work experience. They are also working with SDCE to set up credit by exam for students.

M. Smith asked the Deans to be intentional about choosing program names – to ensure our campuses are using similar language as the industry and employers.

- [Mechanical Systems Project Development](#) - Certificate of Achievement
- [Mechanical Systems Project Development](#) - A.S. Degree
- [Mechanical Systems and Solid-State Electronics Technician](#) - Certificate of Achievement
- [Mechanical Systems and Solid-State Electronics Technician](#) - A.S. Degree
- [Basic HVAC/R Mechanical Systems Installation](#) - Certificate of Achievement
- [Advanced HVAC/R Mechanical Systems Installation and Repair](#) - Certificate of Achievement
- [HVAC/R Mechanical Systems Installation and Repair](#) - A.S. Degree

J. Ayala motioned to recommend, second by M. Fritch, **unanimously approved**

## Southwestern College

- [Pathway to Law School Certificate of Achievement](#) - Certificate of Achievement

J. Lewis stated that the program is part of a statewide initiative that provides underrepresented students the opportunity to earn a certificate with support and no student fees. The program is in partnership with Southwestern's paralegal program, and considered prep for law school. M. Fritch expressed concern about the number of units required for the certificate if students intend to complete the paralegal program as well. Deans want to know how much overlap there is between the certificate and the paralegal program. There was also a question about what employment students would be eligible for directly after the program. J. Lewis reported that the faculty at Southwestern would like the TOP code to be CTE. T. Ngo-Bartel confirmed that only one of the classes in the program (the paralegal course) could be coded as CTE. M. Smith recommended that if a program is going to come to the Deans Council for recommendation, T. Ngo-Bartel needs to provide LMI for it.

## Imperial Valley College

- [Low Voltage Systems Technician](#) - Certificate of Achievement

B. Lane presented on the 16 unit program.

A. Taccone motioned to recommend, second by M. Fritch; **unanimously approved**

### 4. Strong Workforce Program (SWP) Implementation

- Marketing

M. Ash reminded Deans to check program names and links on [Careered.org](#) to ensure accuracy; email M. Ash with any updates/changes. M. Fritch and J. Lewis agreed to be part of the meeting for the employer engagement marketing collateral. M. Ash confirmed that a college photo shoot library project with Civilian, to collect real student images and footage, would take place the first week in April. They are unsure which colleges will participate on which day at this time; some colleges have provided a preferred schedule. By Wednesday, February 13, Deans asked to provide a (prioritized) list of 10 programs, within our priority sectors, that the campuses offer. Within the next two weeks the programs and schedule will be determined. There was a request to include Deans and Associate Deans on any asks to colleges.

D. Brown mentioned there were some issues with the [careered.org](#) website and to let the committee know if there are any issues going forward. There are some Spanish versions of webpages coming out soon – to be reviewed by IVC staff. The noncredit task force met recently and discussed questions such as, how should we be displaying noncredit on the website and how should marketing be done differently if at all for noncredit? MiraCosta, Grossmont, Cuyamaca are all moving forward with website redesign work.

### **ACTION ITEMS:**

Deans to check program names and links on [Careered.org](#) to ensure accuracy; email M. Ash with any updates/changes.

By Wednesday, February 13, Deans to provide a (prioritized) list of 10 programs w/in priority sectors that their college offers.

- DSNs (*handout*)

The Health DSN interview will take place on March 1. M. Smith is excited about our new DSNs. There is at least one DSN at each of five districts in San Diego County. M. Smith met with the SN for Energy, Construction and Utilities (ECU) and discussed building an ECU for San Diego and Imperial Counties.

- Retention, Success and Support – NEW

M. Smith showed the Student Road to Success graphic and spoke about the new investment in retention, success, and support at the college level. There is a meeting on Monday to start brainstorming about this investment further. Many of the presidents are interested in this work and would like the region to engage

faculty. There may be an early June summer institute as a kick off. T Ngo-Bartel talked about the need to teach practitioners how to access and use data.

- CEO Presentation

There was a lot of positive dialogue during the presentation and some suggestions from the CEOs going forward. D. Brown mentioned that President Luster at Mesa requested a president's cabinet presentation; M. Smith mentioned that the CIOs would also like a presentation. The next CEO workshop will be in May for one hour and the proposed topic is the K12 SWP and Career Pathways.

- WBL/JPCM Hires

L. Wisdom sent the WBL/JPCM spreadsheet around the room and asked Deans/Associate Deans to provide an update on any new hires.

## 6. Fiscal Agent Report

- WBL RFA

A few applications are still being finalized. The contract has to be rewritten because it extends beyond the master agreement for the fiscal year.

- PN RFA

All campuses have been approved as 2/8/2019.

## 8. Other

- Retreat

There will not be a WDC retreat this year. M. Fritch wants to hold a summer working session. D. Brown recommends June.

- Pathway Navigation Community of Practice Event 2.25.19 (*handout*)

This event will be held at Cuyamaca College.

- Employer Engagement, WBL & Job Placement Process Mapping 3.4.19 (*handout*)

This event will be held at Miramar College.

Deans and Associate Deans may forward the calendar invite to appropriate staff and faculty. A. Berry suggests sending a sample to questions to participants ahead of time.

**ACTION ITEM:** L. Wisdom will resend the save the date flyers with the updated locations.

- WBL Summit – *Coming Attraction*

Mesa College is taking the lead. WBL coordinators and job placement coordinators are invited. There will be breakout sessions and all colleges will be invited/involved. There will also be a 21Century Skills Symposium.

**ACTION ITEM:**

M. Romero will ensure that the particulars of the WBL Summit are sent to Leslie Wisdom to prepare and send out a Save the Date flyer.

D. Brown adjourned the meeting at 10:24am.

Next meeting **March 8, 2019** Mesa College - 7250 Mesa College Dr, San Diego, CA 92111 – Learning Resource Center, 4th floor (LRC-435)