



## CALIFORNIA CAREER ZONE USER DIRECTIONS

First Time User:

1. Go to <https://www.cacareerzone.org/>
2. Choose **Register Now!** and create account
  - Create an easy to remember portfolio account

*Complete the Career Assessments:*

1. Choose **Begin Assessment**
  - Choose **Quick Assessment** and complete this section. **(Save or Print Results)**
  - Choose **Interest Profiler** and complete this section. **(Save or Print Results)**
  - Choose **Skills Profiler** and complete this section. **(Save or Print Results)**
  - Choose **Work Importance Profiler** and complete this section. **(Save or Print Results)**
2. Choose **Start Exploring**
  - Click on a job family and search related occupations within an area that you might enjoy!
3. Choose **Make Money Choices**
  - Find out how much money you will need and which occupations will pay for your needs

*Other Resources:*

4. Choose **Decide** in the top right-hand corner.
  - Use these tools to compare different options and learn what you need to pursue your goals
  - Job tools such as Colleges and Training and Field of Study are found here
5. Choose **Grow** in the top right-hand corner
  - Personal Reports are made to record your progress and to review your previous work
  - Job tools such as personal reports, documentation, job tools, and budget are found here

To **EXIT** close the website. All of the information you have completed will be saved under your name to **view profile**.

Returning User:

1. Go to <https://www.cacareerzone.org/>
2. Sign in by entering username and password
3. View your profile and continue

Your portfolio is yours to use and refer to while in college. There are a number of other great tools you can utilize in California Career Zone. This is a great resource to research careers and colleges. Start your Career and College exploration and return to this site often.