

College-Based Marketing Quarterly Progress Report

Due 10/15/21

Date:

College:

Project Title:

Person Completing Report:

Name:

Email:

Phone:

What is the status of this project? What portions of this project have been completed? What portion of this project is in progress?

How are you progressing towards spending the allotted funds? Do you believe you are on track to meet the spending deadlines? Please provide a breakdown of the funding used so far.

Object Code	Budget Item	Total Budget	Expenses to Date
1000			
2000			
3000			
4000			
5000			
6000			
Total			

What key accomplishment/successes have you experienced with this project?

What challenges have you experienced with this project?

What needs do you currently have or foresee for this project?

Please email this completed form and a current General Ledger of expenditures for this project to Sue Fisher at sue.fisher@gcccd.edu and Molly Ash at molly.ash@gcccd.edu by **October 15, 2021**.