Meeting Agenda and Minutes - September 13, 2023

1:00 p.m. - 2:30 p.m.

Zoom Recording: https://miracosta-edu.zoom.us/rec/share/-pPmIdXPCpLWOty4e5ryohOV8CEZ5bFGwiTCmjeYidG8tJ2kfNeLbUuUyOjqWf4P.Qp8Wb3YxfVB3g5jb

Attendees: Stephen Bass, Amertah Perman, Marc Grabiel, Grace Robertson, Jen Brich, Michael Large, Brittney Carroll, Rafael Ayala, Greg Hill, Leslie Wisdom, John Elder, Golnoosh Behrouzian, James Clifton, Oliver Zambrano, Hai Hoang, Ben Gamboa, Rachel Miller, Alex Berry, Eddie Matthews, Xi Zhang, John Edwards

Agenda

Start Time	Agenda Item	Lead(s)	Outcome(s) or Discussion
1:00 p.m.	Updates	Eddie Matthews	RP Group Conference Strengthening Student Success Oct. 11-13 Counselor Institute Kickoff
1:10 p.m.	Early College Credit Dashboard	Stephen Bass, Leslie Wisdom, Greg Hill	Feedback about what colleges may be most interested in learning about from this initial data collection. Feedback on any concerns on sharing the dual enrollment data.
1:30 p.m.	Defining "Innovation"	Alex Berry	Part 2 of Innovation Conversation: Defining "innovation" and using it to move the needle
1:45 p.m.	Sharing Research Request Process	Eddie Matthews	Discuss research request processes locally at your college and collect recommendations for a regional research request process.
2:30 p.m.	Adjourn		

Minutes and Discussion

1pm - Updates

- San Diego College of Continuing Education opened a new research center on its North City campus. This center will house the researchers working at SDCCE.

- RP Group Strengthening Student Success is still taking registrations for its October 11/12 conference. We are hoping for a strong turnout from the San Diego-Imperial region.

1:10 pm - Early College Credit Dashboard

- Colleges in the region provided the team that built the Early College Credit Dashboard (Leslie Wisdom (Regional Consortium), Greg Hill (WestEd), and Stephen Bass (consultant) with data on dual enrollments. Stephen compiled, validated and put the data together in a user friendly dashboard. The dashboard uses 2021-22 data, they would like to update it with more current data. A request will come to the research offices at each college for 22-23 data shortly.

- Dashboard intends to show quantity of dual enrollment in the region. Dashboard includes all of the public K-12 schools in SDIC as well as most of the K-12 charter schools. The goal is to inform pathway alignment and improve equity gaps the dashboard identifies.

- Dashboard has filters for Program Type, Industry Sector (2-digit), College Name, H.S. District, Enrollment Type (CCAP, non-CCAP), and Charter.

- Enrollment data is categorized by college, by ethnicity, and by gender.

- Uses the Chancellor's Office definition of CTE for the TOP codes included in the dashboard for the enrollment figures.

- There's a tab that shows the rates by location, with a comparison for CTE vs. non-CTE across high school districts in the region.This tab also has a disaggregation by curricular subject matter.

- There's a tab by TOP code that shows CTE vs. non-CTE by success rates and enrollment headcounts.

- There is also a tab for high schools specifically, to be used to facilitate conversations with high school partners. The user can filter by high school to see enrollments, success rates, gender rates, ethnicity, and courses offered.

- Regional Consortium will share data elements that informed this dashboard with the K-16 Collaborative Grant team, specifically the parts related to Business, Computing, Engineering, Education, Health TOP Codes. Researchers did not object to this data sharing. A formal request to the deans may be required. This data sharing piece should already be covered by the stipulations of the grant (which colleges already agreed to participate in).
- The colleges should use this dashboard in order to fulfill the requirements of the SW Regional Dual Enrollment RFA. The colleges are required to put together a strategic plan based on closing equity gaps and this dashboard will help them identify equity gaps.

1:45 pm - Defining "Innovation"

- Alex Berry led a conversation about the role of the Data & Innovation Committee in creating action based on data at our colleges and in our region. What is our role in relation to the other workgroups and the RFA process?

- Amertah Perman (San Diego District): It would be good to innovate our current messes; we need to build innovative behaviors rather than innovative, one-off products. The innovation that impacts students is the behind-the-scenes processes that fix our systems.

- Hai Hoang (Mesa): We need to create the conditions for allowing innovation to happen. It takes resources to free up time and the headspace to be innovative – and not bogged down by daily needs. We have to have the commitment from leadership to allow and destigmatize failure and valuing experimentation and feedback in order to innovate. How do we create this culture?

- Marc Grabiel (San Diego District): We need a solid foundation in order to build innovative behaviors from. Fixing and firming up the basic fundamentals of research and data.

- Alex Berry: We plan to take our definition of innovation, once it's fully formed, to the Implementation Committee in order to influence how regional work is done.

2:15 pm - Sharing Research Request Process

- One of the 2023 priorities established by the committee was to "Create new regional process to ensure research is included in any regional grant requests." With the hiring of the new Temporary CTE Research Experts, we will need a regional research request form. Eddie Matthews showed examples from the colleges' local research request forms in order to get their feedback on what is working and what is not and what approach we should take regionally.

- [Palomar College Research Request Form](#): This form includes opportunities for the requester to discuss alignment to Palomar's institutional goals as well as what question(s) they want the data to answer. What is missing in the current version is a question about alignment to equity goals. The update will include a question about equity. The research request form is merely a starting point for a conversation. The researcher schedules a meeting with the requester to walk through the request and better understand their questions and goals.

- Hai Hoang (Mesa): Sometimes there is a discrepancy between what they are asking and what they actually need – that's why the question about what questions they are trying to answer is a good one. Mesa has moved toward housing everything in Office 365 in order for each software (Sharepoint, Forms, etc.) to sync and be housed in the same system. Right now, [Mesa College's request form](#) has a question about "How can we help?" which Hai mentioned is too broad and implies they will process every request regardless of source or research capacity.