SDIC Community College Deans Council Meeting

November 3, 2023
8:30-10:00 am
Minutes

Deans and Associate Deans Present: J. Ayala, A. Berry, G. Dowden, S. Knox , J. Lewis, J. Lopez, A. Lucas, M. Patel, A. Perman, A. Rashvand, M. Romero, E. Silva, C. Storey, A. Taccone, S. Wyche

Guests: M. Ash, D. Brown, R. Chu, S. Cox, J. Edwards, C. Jensen, A. Johnston, E. Matthews, T. Ngo Bartel S. Sebring, J. Stark, K. Watson, L. Wisdom

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1. Welcome & Introductions

2. Minutes from 10.18.23, motion to approve by G. Dowden, second by M. Romero, unanimously **approved**

3. Program Informational Items
   - Program modifications
     - Southwestern
       - Advanced Emission Specialist; CoA:
         - Modified to update titles of courses within the Core Requirements
       - Automotive Technology; A.S.:
         - Modified to update titles of courses within the Core Requirements.
       - Automotive Technology; CoA:
         - Modified to update titles of courses within the Required Courses, and update the language for "Optional Coursework."
       - Golf and Sports Turf Management; CoA:
         - Modified to update the Program Description, change the courses within the Required Courses, and decrease in total units.
       - Plant Production; CoA:
         - Modified to update the Program Title, Program Description, change in Required Courses, and decrease in total units.
       - Legal Interpretation and Translation--Basic (English/Spanish); CoA:
         - Modified to update the courses within the Required Courses, no change in units.
       - Nursing; A.S.:
         - Modified to update the courses within the Required Courses, added language related to requisite and graduation requirements, and change in total units.
       - Theater Arts – Technical Theatre; CoA:
         - Modified to add an additional course to the Required Courses, and increase in total units.

4. Program Recommendations
   - Mesa:
     - Physical Therapy Assistant (PTA); NEW; B.S.
       - Motion to approve by A. Taccone, second M. Romero, **unanimously recommended**
   - Southwestern:
     - Social Work & Human Services; NEW; CoA
       - Motion to approve by M. Romero, second J. Lopez, **unanimously recommended**

5. COE Updates

- T. Ngo Bartel shared updates on:
    - [October LMI Research Reports](#)
        - Reports completed:
            - Mesa:
                - First-Line Supervisors of Production and Operating Workers; Food Batchmakers; Food Science Technicians; Industrial Production Managers
            - Imperial Valley
                - Chemical Technicians; Chemical Plant and System Operators; Chemical Equipment Operators and Tenders; Precision Instrument and Equipment Repairers, All Other
            - Cuyamaca
                - Water and Wastewater Treatment Plant and System Operators; Water/Wastewater Engineers
            - Miramar
                - Firefighters; First-Line Supervisors of Firefighting and Prevention Workers; Forest and Conservation Technicians
            - City
                - Information Security Analysts; Computer Occupations, All Other; Computer Network Architects; Network and Computer Systems Administrators; Computer Network Support Specialists
        - Reports Requested:
            - Miramar
                - Firefighters; First-Line Supervisors of Firefighting and Preventions Workers; Forest and Conservation Technicians
            - City
                - Information Security Analysts; Computer Occupations, All Other; Computer Network Architects; Network and Computer Systems Administrators; Computer Network Support Specialists
            - SD College of Continuing Education
                - Ophthalmic Laboratory Technicians; Ophthalmic Medical Technicians; Opticians, Dispensing
            - Southwestern
                - Exercise Trainers and Group Fitness Instructors

    - Perkins V Comprehensive Regional Needs Assessment
        - Report will be released soon
        - COE will host workshops on how to use in collaboration with the regional profiles
    - Sub regional Profiles For San Diego County and Regional Profile for Imperial County
        - Released a report summarizing the top labor market information in terms of jobs, employers, and skills for each of the regions
    - Opportunities for Apprenticeships in San Diego and Imperial Counties
        - Will be presented at the November Workforce Development Council meeting
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    - Hotel Industry Workforce Needs Study
        - Presented at September Workforce Development Council meeting
        - Contact COE if colleges would like to connect with the San Diego Lodging Association for collaboration

6. CCCAOE Updates:
- D. Brown shared on behalf of N. Roe that there are no updates at this time

7. CCCCO Updates
- No updates received

8. Counselor Conference Update:

- S. Sebring offered tabling during the first session (10:10am – 11:10am).Let S. Sebring know as soon as possible which colleges would like to reserve a table. If the individuals manning the tables would like to stay for the whole conference, they must register. Limited availability. Registration is almost full.
- Keynote speaker would like to interact with 3 students, asking questions about their journey through community colleges. Would be the last 10 – 15 minutes of the Keynote
  - Looking for referrals for possible candidates to represent. Will waive conference fee for the student participant

9. Regional Updates: D. Brown shared updates
- Annual Report
  - Mock up showed the layout of the Annual report. Content is not up-to-date due to being a mock up. Requested feedback on layout only.
  - Once draft is completed with updated content , it will be sent out for review
  - Will be presented to:
    - ROC, 11.29.23
    - SDICCA, 12.4.23
    - Submitted to the Chancellor's Office by January 31, 2024
- OC & SDI Regional Consortium Best Practice Mini Conference
  - Calendar invites sent out for 11.13.23 -11.14.23
  - Working on a more detailed Agenda
  - No cost
- [Work Experience Conversation](#)
  - A. Perman shared that there are links in agenda that show some of the questions that were asked, some updates from the Chancellor's office and an overview. There is a February 2024 deadline for basic compliance
- Gainful Employment and Financial Value Transparency
  - Tied to Federal Financial Aid
  - D. Brown shared the following links for more information
    - [Link one](#)
    - [Link two](#)
    - [Link three](#)
  - Will take effect 7.1.2024

10. Roundtable
- M. Ash shared
  - Regional Consortium Apprenticeship team is making rounds with colleges to talk about CAI possibilities. Reminder that if college has not responded with availability, please do so. They are providing support for applications.
  - Program finder links or Google docs will need to be updated by each college. Please provided updated links or provide updates on which programs that would need to be removed
- S. Wyche shared that through experience, Palomar College discovered there are two versions of the Perkins Audits. Provides warning to verify which audit is being completed so colleges can make the correct preparations.
- L. Wisdom request feedback on K-12 and community colleges collaborations. Possibly start Spring 2024, having each college host their K-12 administrators, teachers, and counselors. Sharing highlights on the great things happening with their programs, the provide program tours, and have deep conversations about how to better collaborate in the future. L. Wisdom and/or Pathway Coordinators can support to deepen the collaboration conversations with the K-12 partners. Will reach out to each college individually.
- T. Ngo Bartel shared that COE will be reporting on apprenticeship at the Workforce Development Council meeting following after this meeting
- D. Brown provided a reminder that next meeting will be in person at the Counselor Conference at 9:00am. If planning to attend the whole conference, please register.

Next meeting: **Friday, December 8, 2023 at 9:00am at Counselor Conference**